

	<h1 style="color: red; margin: 0;">MITS</h1> <h2 style="color: blue; margin: 0;">MADANAPALLE INSTITUTE OF TECHNOLOGY &amp; SCIENCE</h2> <p style="color: red; font-size: small; margin: 0;">(Deemed to be University under section 3 of UGC Act, 1956)</p>	
	<h3 style="margin: 0;">Preventive Action Request Form</h3>	
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**PARF No.**

**Date**

**Identified Potential Non-Conformity**

*(Brief description of what could go wrong and how it was identified — via risk analysis, trends, complaints, feedback, etc.)*

**Root Cause (if any identified)**

*(Analysis of why this potential issue might occur — lack of training, process gap, etc.)*

**Proposed Preventive Action(s)**

*(Steps to prevent the occurrence — training, process changes, policy update, etc.)*

**Responsible Person / Department**

**Target Completion Date**

**Action Taken (Implementation Details)**

**Verification of Effectiveness**

*(Who verified and how it was ensured that the preventive action is effective?)*

**Verified By**

**Date**

**Status (Open/Closed)**

**Note:** This form supports proactive improvement and is aligned with Clause 10.3 of ISO 21001:2018 (Continual Improvement).